



COYCHURCH LOWER COMMUNITY COUNCIL

COUNCIL MEETING MINUTES

15th December 2021, 7.00pm, Council Office, Williams Memorial Hall

PRESENT – Cllr Penelope Gwilliam (Chair), Cllr Helen Evans, Cllr Jayne Brace, Cllr Roy Snoddy, Cllr Norman Griffiths, and Ms M. Thomas (Clerk)
No members of the public were present.

2106. The meeting was opened at 7.00pm by the Chair, Cllr Gwilliam

2107. **APOLOGIES** were received from Cllr Hyde (away) Cllr Alison King (family) and were accepted by the council.

2108. **DECLARATIONS OF INTEREST** – Cllr Gwilliam recorded two declarations of interest regarding the development at Waterton and the Ward Jones storage facility.

2109. **MINUTES OF THE COUNCIL MEETING HELD ON 9th November 2021**

Having been previously circulated, it was proposed with one amendment (Cllr Griffiths was listed as been present and absent), seconded and agreed that “the minutes represent a true and accurate record of the council meeting held on 9th November 2021” and they were signed by the Chair.

2110. **CLERK’S REPORT**

- a. Invoice submitted to BCBC for the T&CC grant (£14,300) for the MUGA court and it was verbally agreed by phone on 10th December. It is to be paid into the council account by Christmas.
- b. The VAT claim (£5,737) for the ball court has been submitted to HMRC
- c. Lamp post poppies have been removed from the lampposts – awaiting delivery to the Hall for storing.
- d. Arrangements confirmed for the 9 Silver Birch trees from the Woodlands Trust to be planted in the primary school grounds on Wednesday 15th December as these will not survive another year in their pots. Dave Gronin (resident); Jan Butler and Jeremy Martin (Garden Society), myself and/or a councillor (council) and Mel (school) and the Eco Club children to take part. This involvement with the community will support the school’s inspection for an Eco award.
- e. Anthony Gough from Centregreat – awaiting a proposal



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- f. Festive lights on lampposts are working but the lights on the tree at the western end of the village are not working. Centregreat asked to investigate and correct – awaiting feedback.
- g. I have been in contact with Sasha Ufnowska of the Community Woodland Network who will be reviewing the SINC site (Crematorium Woods) in the new year.
- h. Contacted Scribe Accounts about progressing the installation of their system early in January. Currently working on Accounting Codes and estimated amounts, etc. which can be finalised and sent off to them when the budget is agreed.
- i. Remembrance Sunday Act of Remembrance went off well with wreaths laid by the Coychurch Women’s Institute, the 1st Llangrallo Brownies, St Crallo’s Church and the Community Council.
- j. Submitted council response over Planning Application P/21/854/FUL.
- k. Report from a resident about trees cut down in Meadow Close. Investigated (see item 10).

2111. CRIME STATISTICS

Statistics for November 2021:

Type	Number	Locations
Antisocial Behaviour	2	2 x A470 near Mannings
Drugs	3	3 x George Street
Shoplifting	1	Retail Quarter
Public Order	1	Playing Field
Other Theft	6	5 x North Road; A473 near Tesco garage
Criminal Damage and Arson	1	George Street
Violence and Sexual Offences	5	2 x Glenwood Close; Retail Quarter; George Street; Castle Street
TOTAL	19	

PLANNING APPLICATIONS

i) Current:

Planning Application No.: P/21/893/FUL

Applicant: R Unsworth

Location: 1 Well Cottage Main Road Coychurch CF35 5HD

Proposal: Demolish garage/carport; construct two storey side extension [amended plan received 9-12-21]

Council had no objection to this application

ii) Planning Applications Emailed previously – no objections raised

Planning Application No.: P/21/1005/FUL



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Applicant: Mr & Mrs Vlcek

Location: Waterton Grange Waterton Lane Bridgend CF31 3YW

Proposal: Remove the conservatory and construct single storey rear extension

Planning Application No: P/21/1076/FUL

Applicant: Aura Wind (Bridgend) Ltd

Location: Land at former Ford factory Waterton Industrial Estate Bridgend CF31 3BF

Proposal: New grid connection cable and associated substations to serve existing wind turbine

Planning Application No: P/21/1082/FUL

Applicant: CGI

Location: CGI Brocastle Avenue Waterton Bridgend CF31 3TR

Proposal: Development of a temporary office building

2112. FOOTPATHS REPORT

The footpath report received from Gareth Jones has been forwarded to Andrew Mason at BCBC for action as appropriate.

Cllr Brace advised that the landowner has still not installed the new gate delivered by BCBC for the access to the golf course from his property on CYL13. *The Clerk was instructed to notify BCBC so this can be followed up.*

Cllr Griffiths will check on the fence along CYL7 running alongside the railway line.

2113. COYCHURCH PLAY PARK UPDATE

Construction work has finished on the MUGA court. Upon inspection prior to paying the invoice it was found that the line marking was not very successful due to the damp weather. Elite Fencing reduced their invoice and will redo the lines in the spring.

2114. COYCHURCH PLAYING FIELD AND PAVILION

The Business Advisor has been provided with background information about the playing field, the community consultation, etc.

BCBC have advised that an architect's fee could be paid by BCBC as part of the CAT process. This would be for a design for the pavilion and the area in line with the community's aspirations. The plans are needed so costs can be put into the business plan. Quotes will be obtained for this.

Cllr Evans will liaise with BCBC's Capital Asset Transfer officer regarding BCBC also paying for a drains survey.

Councillors have had a meeting with Community Payback to discuss the services they can provide to the community in maintaining the pitch and upgrading the pavilion. Council agreed to progress a service level agreement with them.



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Cllr Brace suggested that whatever the future of the playing field the entrance from Park View will need to be near the top of the list.

Council noted the accident that had occurred on the B4181 by the railway bridge and near the entrance/exit to the playing field.

2115. TREES IN MEADOW CLOSE

3 trees have been removed/cut down from the grass verges in Meadow Close.

Highways dept confirmed that a tree was inspected as a result of a resident's complaint and found to be dead/diseased. Disease not identified. The Countryside Manager is supportive of planting Rowan trees in the grass verges.

For the Community Council to plant trees in the verges the council will need a licence to do works and an agreement to maintain the trees in the future.

Council agreed the following:

- 1) To consult the residents to see who would like a Rowan tree in the grass outside their property
- 2) There are 5 Rowan trees available, donated by the Woodlands Trust.
- 3) Subject to successful consultation the council will apply for a licence to do works on the verges.

2116. Funding for Santa's Grotto on 20th December 2021

The Community Council agreed to cover the costs of the gifts to the children and refreshments for the event. Approximate cost being £350.

Council also agreed to make a donation to the Pencoed Silver Band of £100 (for playing outside the Memorial Hall) and to the Bridgend Rotary Club of £50 (for the sleigh and reindeers).

2117. Festive Lights for 2022-24 - No progress as awaiting a proposal from the supplier.

FINANCE

2118. TO REVIEW AND AGREE THE SCHEDULE OF PAYMENTS FOR NOVEMBER 2021

The Payments for November, totalling £25,549.50 (including the final payment for the MUGA court in the Play Park), were reviewed, agreed and signed by the Chair.

2119. TO REVIEW AND AGREE THE BUDGET FOR 2022-23

It was noted that the increase in the precept for 2021-22 had been kept to a minimum as accrued savings were used to subsidise the budget. These funds are not available for 2022-23.



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The final budget was reviewed and agreed by the council then signed by the Chair. *The Clerk was instructed to notify BCBC of the agreed precept request of £40,750.*

2120. MATTERS BROUGHT FORWARD BY MEMBERS OF THE COUNCIL

Cllr Griffiths suggested that as the Trustee of the Williams Memorial Hall the community council investigate the possibility of having an ATM at the Hall.

Cllr Snoddy asked that an external light be fitted outside the fire exit to the building leading to the drive.

2121. FURTHER MATTERS BROUGHT FORWARD BY THE PUBLIC

None

2122. Next Meeting

This will be on 11th January 2022 at 7.00pm

2123. Meeting Closed at 8pm

Signed by the Chairperson: _____

Date: _____