



COYCHURCH LOWER COMMUNITY COUNCIL

COUNCIL MEETING MINUTES

9th November 2021, 7.00pm, Council Office, Williams Memorial Hall

PRESENT – Cllr Penelope Gwilliam, Cllr Helen Evans, Cllr Roy Snoddy, Cllr Norman Griffiths, and Ms M. Thomas (Clerk)

No members of the public were present.

2089. The meeting was opened at 7.00pm by the Chair, Cllr Gwilliam

2090. **APOLOGIES** were received from Cllr Brace (away), Cllr Hyde (away) Cllr Alison King (family) and were accepted by the council.

2091. **DECLARATIONS OF INTEREST** - None

2092. **MINUTES OF THE COUNCIL MEETING HELD ON 14th September 2021**

Having been previously circulated, it was proposed with one amendment (Cllr Griffiths was listed as been present and absent), seconded and agreed that “the minutes represent a true and accurate record of the council meeting held on 14th September 2021” and they were signed by the Chair.

2093. **CLERK’S REPORT**

- a. The residents of Waterton Lane have had meetings in the small room at the Hall and there has been a meeting between resident representatives and the landowner.
- b. Lamp post poppies will be put up on Main Road, Bryn Road and Waterton Close in November.
- c. Letters sent to residents of Hawthorne Drive and Dyffryn Close requesting any disagreement to Rowan trees being planted opposite their houses to be notified to the Clerk before the November council meeting. No objections had been raised.
- d. The agreed donation of £500 has been made to St Crallo’s church for lighting and graveyard maintenance.
- e. Letter sent to the Morgan Thomas Charitable Trust regarding support for the refurbishment of the play park. Response from the Trustees is that a donation of £15000 will be available for future improvements to the play park.
- f. Meeting held with a representative from Centregreat and he will provide quotes for the December meeting.
- g. The Clerk had invited a resident to attend the December meeting regarding his request for support for the SINC site near the crematorium so he could clarify what support he is looking for. Instead, it was agreed by the council that the Clerk would contact those managing the Crematorium Woods to see if there is scope for community council support/engagement.
- h. The clerk attended 2 online demonstrations of council accounting software with Helen. Scribe Accounts System and Rialtas Alpha system. Both products also had bolt on booking modules. Scribe, at no extra cost, can have unlimited users, unlimited training access, Clerks user group.



COYCHURCH LOWER COMMUNITY COUNCIL

- i. The Clerk, in her role of Hall Manager to the Williams Memorial Hall also attended an online demonstration of the Avalon Booking system for managing resources/assets.
- j. Council VAT reclaim is now up to date and payments have been received from HMRC.

2094. CRIME STATISTICS

Statistics for September 2021:

Type	Number	Locations
Drugs	5	Dunelm Roundabout/A48 x 2; near Tesco petrol station A473; George Street x 2
Shoplifting	2	Retail Quarter; Retail Park
Public Order	1	Near Tesco petrol station A473
Other Theft	1	Meadow Close
Criminal Damage and Arson	2	Hawthorn Drive, George Street
Vehicle Crime	2	By-Ways Court; Retail Park
Violence and Sexual Offences	3	Glenwood Close; Moor Road; George Street
TOTAL	17	

PLANNING APPLICATIONS

i) Current:

Planning Application No: P/21/854/FUL

Applicant: Joanne, Claudia & Jessica Hegarty

Location: White Gates Tyn Y Caeau Lane Coychurch Bridgend CF35 6AD

Proposal: Retention of vehicular access

Councillors could not support this application and expressed their disappointment that the hedgerow had been removed without regard to whether any would be replanted.

ii) Emailed previously – no objections raised:

Planning Application No.: P/21/193/FUL

Applicant: Mr & Mrs D Evans

Location: Westlands 4 Waterton Road Coychurch CF35 5EN

Proposal: Convert garage to lounge and link to dwelling and first floor extension above [amended plans received 17-9-21]

Planning Application No.: P/21/805/FUL

Applicant: Zurich Assurance Ltd

Location: 5-6 Bank Buildings Bridgend Industrial Estate Bridgend CF31 3SB

Proposal: Change of use from use class A2 to use class D1

Planning Application No.: P/21/808/FUL

Applicant: Zurich Assurance Ltd

Location: 5-6 Bank Buildings Bridgend Industrial Estate Bridgend CF31 3SB

Proposal: Change of use from use class A2 to use class A1 or use class A3



COYCHURCH LOWER COMMUNITY COUNCIL

Planning Application No.: A/21/18/ADV

Applicant: South Wales Police

Location: South Wales Police Headquarters Cowbridge Road Bridgend CF31 3SU

Proposal: Place non-illuminated South Wales Police information/logos in the form

Planning Application No.: T/21/65/TPO

Applicant: Hafod Housing Association

Location: Brocastle Manor Care Home Brocastle Bridgend CF35 5AU

Proposal: Fell 15 trees; undertake remedial works to 20 individual trees and 6 groups of trees.

Planning Application No.: A/21/18/ADV

Applicant: South Wales Police

Location: South Wales Police Headquarters Cowbridge Road Bridgend CF31 3SU

Proposal: Place non-illuminated South Wales Police information/logos in the form of banners along South Wales Police Headquarters boundary fencing on Cowbridge Road

Planning Application No.: P/21/893/FUL

Applicant: R Unsworth

Location: 1 Well Cottage Main Road Coychurch CF35 5HD

Proposal: Demolish garage/carport; construct two storey side extension

2095. FOOTPATHS REPORT

The council reviewed the annual report submitted by Mr G. Jones and thanked him for his efforts. The clerk was instructed to forward the report to BCBC ROW department for action.

CLlr Griffiths will check on the fencing along the railway line on CYL7 running west from the Bryn Road bridge to see what percentage of bolts are missing.

2096. COYCHURCH PLAY PARK UPDATE

Work has started on the MUGA court. The Play Park has been closed while works continue. The contractor hopes to finish by 12th November.

It was proposed, seconded and agreed that the community council would purchase and install 4 new child friendly, colourful waste bins, thus replacing the rusted/old ones in the Play Park. The Clerk will obtain quotes for the February meeting.

We have not received a copy of the annual inspection from BCBC. The Clerk was instructed to follow this up.

The contractor who installed the zip wire is due to check the tension on the wire. The Clerk will arrange a date for this to be done.



COYCHURCH LOWER COMMUNITY COUNCIL

2097. COYCHURCH PLAYING FIELD AND PAVILION

- a) The Expression of Interest has been accepted by BCBC providing that the Community Council provides a full business/financial plan.
- b) A business advisor from the Coalfields Regeneration Trust has been appointed and Cllr Evans and the Clerk will have an initial meeting with him to set out the next steps.
- c) Oolong Consulting, who did the initial pitch survey, will be asked to look at drainage for the whole site.
- d) Cllr Griffiths and Cllr Snoddy will view the ride-on mower that Pencoed Town Council are looking to sell on.
- e) A Community Payback representative will meet with representative councillors to see what they can offer regarding the pavilion, playing fields and village maintenance.
- f) Council agreed unanimously to appoint Ince Solicitors, Cardiff to act on its behalf in the CAT process.

FINANCE

2098. SCHEDULE OF PAYMENTS / RECEIPTS FOR SEPTEMBER AND OCTOBER 2021

The council agreed the Schedule of Payments and they were signed by the Chair.

SEPTEMBER expenditure total: £1,508.27 Income: £112.00 (refund)

OCTOBER expenditure total: £1,076.27 Income: £14,032.88 (VAT refunds)

2099. REVIEW OF ACTUAL SPEND AGAINST BUDGET TO 31st OCTOBER 2021

This was reviewed and accepted by the Councillors, and signed by the Chair.

2100. DRAFTY BUDGET FOR 2022-23

These were discussed and amendments identified. Final figures will be presented at the December meeting.

2101. DIGITISATION

Following the report by the Clerk into the two accounting systems (Rialtas and Scribe) it was agreed unanimously to proceed with a contract with Scribe Accounts. The monthly fee was agreed and work will start in transferring the accounts in January 2022.

2102. MATTERS BROUGHT FORWARD BY MEMBERS OF THE COUNCIL

Cllr Griffiths raised the possibility of housing a cash machine in the Williams Memorial Hall now that there is not one in the Retail Quarter on the industrial estate. This will be looked into.



COYCHURCH LOWER COMMUNITY COUNCIL

The clerk was instructed to write to BCBC and invite the dog warden to attend in the village as the problem with dog fouling the pavements, etc. is on the increase.

The clerk was instructed to contact Keep Wales Tidy to see if a Tikspac holder for poop bags could be sited in the village.

2103. FURTHER MATTERS BROUGHT FORWARD BY THE PUBLIC

None

2104. Next Meeting

This will be on 14th December 2021 at 7.00pm

2105. Meeting Closed at 8.45pm

Signed by the Chairperson: _____

Date: _____